

Final Graduate Clearance Before Graduation

Name of Student: \_\_\_\_\_  
First Middle Last

ID: \_\_\_\_\_ Degree: \_\_\_\_\_ Major: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Graduation Date: (January, May, or September) \_\_\_\_\_ and Year \_\_\_\_\_

Telephone number: Cell: \_\_\_\_\_ or Home: \_\_\_\_\_ and two email addresses:

Maritime College email: \_\_\_\_\_ NON Maritime email: \_\_\_\_\_

In order to clear your record, it is necessary to process this clearance form. It is the responsibility of the student to check with the Offices listed below and obtain a final clearance before leaving SUNY Maritime College.

Note: If there is a Hold placed on your record, no transcripts, no diploma, no verification of degree awarded or attendance may be processed. The record of the student is closed until the Hold is removed from the record of the student.

All students must obtain Clearance from Offices 1, 2, 3, 7 below and from [other Offices as needed].

1. Library: \_\_\_\_\_ Date: \_\_\_\_\_

2. Financial Aid: \_\_\_\_\_ Date: \_\_\_\_\_

3. Student Accounts: \_\_\_\_\_ Date: \_\_\_\_\_

4. [ License Graduates students only]  
Commandant of Cadets: \_\_\_\_\_ Date: \_\_\_\_\_

5. [Students living on campus only (Room Inspection & Key)]  
Director of Housing: \_\_\_\_\_ Date: \_\_\_\_\_

6. [International Students only]  
International Student Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

**Note: The completed form must be returned to the Registrar's Office before the graduation date. Submission of this form does NOT guarantee that all academic requirements for the degree have been satisfied at this time. If you do not graduate on the date specified above, you must complete a NEW Clearance form for your next graduation date.**

All Students must read statement and sign below: I have cleared offices with signatures above and have surrendered all US Government, State, or College property in my custody.

Signature of Student: X \_\_\_\_\_ Date: \_\_\_\_\_

7. Registrar

Registrar Received: \_\_\_\_\_ Date: \_\_\_\_\_