

**College Council Meeting Minutes
May 6th, 2014**

TO: COLLEGE COUNCIL

SUBJ: COLLEGE COUNCIL MINUTES FOR MAY 6th, 2014 COUNCIL MEETING

Council Members Present: Timothea Larr, Patrick Arnold, Thomas Magliocca (Video), and Mark Brosnan

Council Members Not Present: Joseph Conway, William Garry and Thomas Higgins.

Also Present: Michael Cappeto, Timothy Lynch, Aimee Bernstein, Scott Dieterich, Yamiley Saintvil, Mark Woolley, and Kent Gilchrest

Open Session Convened at 3:00 PM

Approval of Minutes (24 February Meeting): Approval of minutes for the 24 February 2014 College Council was tabled due to insufficient number of members present or on video conference.

Old Business

- None

New Business

- Development Update (Aimee Bernstein):
 - The new Director for Communications, Mr. Terence (Terry) Kelly was introduced.
 - An overview was given of the “Naming Guidelines”. Mark Brosnan made the suggestion that “College Council” should be added to paragraph 6C of the guidelines. Mark also suggested that since there were not enough members to vote on the naming guideline resolution, the members take additional time to review the guidelines in detail. Aimee will distribute to the Council members examples of the naming guidelines from other campuses she used to draft our guidelines. A vote will be taken this summer or at the next meeting.

Office of the President

6 Pennyfield Avenue, Throggs Neck, NY 10465 | 718.409.7271

- The search for a Director for Development continues. An offer was made, but the applicant did not accept it.
- The Admiral's Scholarship Dinner sold out 7 weeks in advance. A successful fund raising event is anticipated.
- Mrs. Joan Kretzmer will be retiring this month. A fulltime Alumni Affairs staff assistant is needed.
- This summer the College will be undertaking a website conversion.
- Training Ship Update
 - An update was provided by Dr Cappeto on the Summer Sea Term schedule and number of cadets participating (see brief).
 - Dr Cappeto reviewed our efforts to engage members of Congress regarding support and funding to replace *TS EMPIRE STATE VI*. Copies of letters from representatives and senators were provided.
- Finance and Administration Update
 - Dr. Cappeto reviewed the initiatives to obtain increased funding for critical maintenance. The budget has been increased by SUNY administration and we have received some relief on the distribution cap to allocate funds for projects on campus.
 - Scott Dieterich, Interim Vice President for Finance and Administration, reviewed the overall Maritime College Budget and funding for approved summer 2014 projects on campus.
 - The GBAT faculty have started to move into the New Academic Building. This will free up space in the Fort for new simulator spaces and office/simulator space renovation.
- Admission Update:
 - Yamiley Saintvil, Dean of Admission, reviewed the status of graduate and undergraduate admissions. They are on track to meet the goals.
- Calendar
 - Mark Woolley provided all members a copy of the consolidated Maritime College calendar for their information. The calendar included the College Council meeting dates for the 2014-2015 academic year.
- Recognition of Magliocca and Arnold



- Thomas Magliocca's many years of service on the College Council were recognized and the Council will miss his participation after he retires in June.
- Patrick Arnold's participation as the student representative on the College Council and the presidential search committee was also noted and appreciated.

Adjournment of Open Session

Executive Session convened at 4:47 PM and adjourned at 5:05 PM

Office of the President

6 Pennyfield Avenue, Throggs Neck, NY 10465 | 718.409.7271